

K. Dally, Asst.
'12 DEC 19 3:15PM

ORLEANS, BREWSTER, EASTHAM, GROUNDWATER PROTECTION DISTRICT

BOARD OF MANAGERS MEETING

NOVEMBER 14, 2012

Board of Managers Present: John Kelly, Chairman, Orleans; Charles Sumner, Brewster; Martin McDonald, Eastham.

Others Present: Steve Brito, Assistant Chief Operator; Cyndi Bachman, District Secretary; Peter Weiskel, U.S.G.S.; Beverly Carney, Orleans resident; Mary Hartley, Orleans resident.

1. Meeting called to order at 9:03 a.m.
2. A motion was made by Martin McDonald to approve the Board of Managers Minutes dated October 10, 2012. This motion was seconded by John Kelly and unanimously approved and passed.
3. Citizen's Forum:
 - Beverly Carney, Orleans resident, submitted a written comment to the Board for their review. She also requested that the Board take action to institute the Winter Sale starting in December to keep the flow and revenues up and not wait until January.
4. U.S.G.S. Update – Peter Weiskel:
 - Peter Weiskel gave the U.S.G.S. preliminary report to the Board. He stated the final report would be ready and presented in July, 2013, at which time there will be a public forum.
 - John Kelly stated he would like Peter to give his final report at the Orleans Town Hall so that all three towns can be present as well as having it televised.
5. Chief Operator Updates – Steve Brito, Assistant Chief :
 - **Process** – Nitrate levels are 31 mg/l, almost identical to last months numbers. All other parameters are all in the single digits.
 - **Permit Update** – The plants permit has been extended to December 20, 2016.
 - **Maintenance** – A flange broke on our degritter. We had to temporarily repair the part to get it back up and running. A lot of the parts needed for the plant have to be specially made or we are fixing them ourselves. All other maintenance is on schedule. We also have work orders that we perform every day and they are all on schedule.

- **Septage Tank Clean Out Bids** – We received bids for cleaning out the tanks and the award has not been made yet. Steve handed out a copy of the bids to the Board for their review. APC has done the clean out in the past. The second bid is Inland Water Company which is a new company. We believe they are trying to get themselves established, and therefore, gave the lower bid.
- John Kelly stated the District should award the bid to Inland Water Company.
- **Budget** – Currently the District is about \$50,000 ahead of revenues versus expenses. The flows for September and October were up. Our sludge disposal rate went up from \$104 a wet ton to \$109 a wet ton.
- **Winter Sale** – Steve asked the Board if they would like the District to have the Winter Sale for January and February. If so, are we extending the sale for Ocean Edge as we have done in the past from December through March, as well as offering the extension of the sale to any other company who has between 30,000 and 40,000 gallons that they need to pump out.
- John Kelly asked what the reduced sale price would be, and he does not want to extend the sale beyond January and February. However, we could offer the special rate to those companies with large flow. He asked that this be placed on the Agenda for the next meeting for discussion on what the sale price will be, and have a recommendation of the sale price so that the Board can vote on it and start running the Winter Sale ad for January and February. Also, if you have anything finalized from these other large companies we can also vote on that as well. The sale will be limited to January and February with further recommendations from Jay and Steve.
- Steve stated sale pricing has not been discussed as of yet.
- **Accounts Receivable** – All haulers are up to date with payment on their accounts.
- **Jim Nowack's letter** – Steve handed out a letter to the Board from Jim Nowack, who is the District's Accountant/Treasurer, regarding buy back time from Barnstable County Retirement.
- John Kelly stated Jim Nowack is a full-time employee with Nauset Regional School District and has been working part-time for the District for several years. In order to be eligible for retirement benefits, you need to be employed 26 hours a week. Jim is already a member of the retirement system.

- Steve stated Jim is asking the Board's approval in writing in order to buy back his retirement time.
- Charles Sumner stated he does not need approval, just documentation.
- John Kelly stated the issue is when you hire somebody with benefits each entity would have it's own requirements. Massachusetts General Law requires that you must be regularly employed and working over 20 hours a week to be entitled to health insurance benefits. That does not mean you are also eligible to join Barnstable County Retirement.
- Charles Sumner stated he wants to make sure that we are not creating a liability for ourselves but is not opposed to helping Jim. He stated he will talk to Mark Zeliniski, Barnstable County Retirement, and report back to the Board.
- John Kelly asked that this item be placed back on the Agenda for the next meeting for follow up discussion on Jim's letter.

6. **Bank Balances:**

- The Board reviewed the District's bank balances.
7. **A motion was made by Martin McDonald to approve Treasury Warrant No. 5 for payment. This motion was seconded by Charles Sumner and unanimously approved and passed.**
8. **A motion was made by Martin McDonald to adjourn the meeting at 10:15 a.m.. This motion was seconded by Charles Sumner and unanimously approved and passed.**

Respectfully submitted,

Cyndi Bachman

Cyndi Bachman
District Secretary